



Group Class Enrollment Agreement

Welcome! This Enrollment Agreement (“Agreement”) explains how group classes work at **The Language Hub LLC** (“The Language Hub,” “we,” or “us”). By signing up, you agree to the terms below to help make classes smooth and enjoyable for everyone. If you have any questions, please ask — we’re happy to help!

1. What We Offer

The Language Hub offers small group language classes (and private lessons) in multiple languages to students of all ages. Our classes focus on conversation; you’ll practice speaking in a friendly group, build vocabulary, and learn grammar naturally.

Materials and resources are shared online so you can keep learning between classes.

2. When and How Classes Run

- We offer three yearly sessions:
 - **Fall session:** September–December
 - **Spring session:** January–April
 - **Summer session:** May–August
- Each group class typically meets once per week on the same day and time, except when holidays require adjustments. The full schedule will be available on our Student Portal.
- Specific class dates and details will be provided when you register.
- If an instructor can’t make a class, we’ll try to arrange a qualified substitute or reschedule.
- In the rare case we truly can’t reschedule despite best efforts, we will credit the value of the missed class toward a future session.

3. Tuition and How to Pay

Session Fees

- Fees are set separately for each session (Fall, Spring, Summer) and may vary from session to session depending on the number of classes.



Payment Options

- You can choose to:
 - Pay the **full amount up front** (Receive a \$15 discount)
 - Pay in **monthly installments** (Payments will be automatically withdrawn from your credit card or bank account at the beginning of every month)

Please note: Student absences are not refundable, but course materials will be available online to help you catch up.

4. Late Payment & Non-Payment

By signing this Agreement, you agree to AutoPay. If payment is late or missed, The Language Hub may temporarily suspend your class access until the balance is paid. If payment remains overdue for more than fourteen (14) days, your enrollment may be canceled, and you will remain responsible for any unpaid fees. Prior payments are non-refundable. If you're having trouble with payment, please reach out to us as soon as possible so we can work together on a solution.

5. Staying Enrolled & Renewing

Your enrollment will **automatically renew** for the next session unless you notify us by email at **info@thelanguagehub.info** at least thirty (30) calendar days before the new session starts to let us know you don't want to continue. If we do not receive notice,, we will reserve your spot and charge your payment method on file. .

If you choose not to continue after the 30-day deadline, you may still withdraw, but a late cancellation fee of \$75 may apply and no refunds will be issued for missed classes.

We understand that unexpected situations come up. If you experience extenuating circumstances (e.g., medical issues, family emergencies, relocation), please reach out—we're happy to work with you on a case-by-case basis.

6. Minimum Enrollment

Each group class requires a minimum of three (3) confirmed students to run. If the minimum enrollment is not met and you have already submitted payment, you will have the option to either:

- Request that your payment be transferred to another class or session, or
- Receive a full refund, processed to your original payment method within 14 business days.



7. Being Part of Our Community

We ask everyone to:

- Participate respectfully and kindly
- Help create a welcoming space for all learners

If someone's behavior makes the class unsafe or disruptive, we reserve the right to remove a participant from class without refund.

8. Limitation of Liability & Indemnity

Language learning is a process that takes patience and practice! The Language Hub provides professional instruction but cannot guarantee specific outcomes, such as exam results, certifications, or fluency within a set timeframe.

It is understood and agreed that The Language Hub will have no liability to you or any third party for any loss or damage (whether direct, indirect, or consequential) arising from the provision of the language instruction services ("Services"). You agree to indemnify and hold The Language Hub harmless from and against all third party claims related to the Services.

9. Confidentiality & Privacy

We take your privacy seriously. Any personal or financial information you share is kept confidential and only used to support your learning and manage your enrollment.

10. Photos and Videos

From time to time, we may take group photos or screenshots during class to show what learning looks like at The Language Hub, for marketing purposes.

_____ I AGREE TO APPEAR IN PHOTOS

_____ I DO NOT AGREE TO APPEAR IN PHOTOS

11. Dispute Resolution

The Parties agree to attempt to resolve any dispute arising under this Agreement through good-faith negotiation before pursuing other remedies.



12. Non-Transferability

Your enrollment is personal to you and can't be transferred to someone else without our written permission.

13. Governing Law & Performance

This Agreement is governed by the laws of The Commonwealth of Virginia (USA)

In consideration of your payment, The Language Hub agrees to provide the services described herein to the best of our ability and with due diligence.

14. Electronic Signatures and Agreement Duration

By registering and submitting payment electronically, you confirm that you have read, understood, and agreed to the terms of this Agreement. Electronic signatures and online acceptance carry the same legal weight as handwritten signatures.

15. Notices & questions

For any official notices and questions please email info@thelanguagehub.info.

Acknowledgment & Acceptance:

By signing below, I confirm that I have read, understand, and agree to the terms and conditions outlined in The Language Hub LLC Group Class Enrollment Agreement.

Student Name (print): _____

Signature (Student/Client): _____

Date: _____

The Language Hub LLC

By: _____

Name: _____

Title: _____

Date: _____

